

**KARNATAKA STATE LAW UNIVERSITY**



Navanagar, HUBLI – 580 025  
Phone/Fax: 0836-2323151, 2222392

**(FORM OF APPLICATION FOR AFFILIATION TO BE SUBMITTED IN Five SETS)**

To,  
The Registrar  
Karnataka State Law University  
Navanagar, Hubli – 580 025



Sir,

I desire to submit this application for affiliation of Law College/Legal Education Institution to your University. The details of the affiliation sought are as under:

- I. Fresh affiliation to the University of a ..... Law College to be started at ..... From June 200.....
  - (A) LL.B Three Year Law Degree Course
  - (B) B.A., LL.B Five Year Integrated Law Degree Course
  - (C) B.B.A., LL.B Five Year Integrated Law Degree Course
  - (D) LL.M Degree Course
  - (E) P.G.Diploma Course in .....
  - (F) Certificate Course in .....

I am furnishing the following information as required by Section 58(2) of the Karnataka State Law University Act, 2009 and its relevant Statutes.

The affiliation fee of Rs..... has been paid by DD/Challan No..... dated: (Enclosed).

Place:

Date

Seal of the  
Management

Signature of the President  
or Secretary of Governing  
Body of the College Management

**Note:** Cheques will not be accepted.

No.....

Name of the College: .....

Forwarded to the Registrar, Karnataka State Law University, with a request to sanction the affiliation to this College for the courses asked for in the application.

Place:

Date:

PRINCIPAL

**COURSES AND SUBJECTS FOR WHICH FRESH AFFILIATION IS SOUGHT FOR THE YEAR**

Name of the Course	Subjects (s)	Intake requested for
LL.B. 3 Year		
B.A., LL.B.		
B.B.A., LL.B		
LL.M.		
Diploma Course		
Certificate Course		

**OTHER PARTICULARS TO BE FURNISHED BY THE APPLICANT**

1	<b>Name of the College/ Management</b>	
2	Need of the Law College in the Locality.	
3	Particulars regarding the type of education proposed to be provided by the new college.	
4	The type of education already available in the neighborhood	
5	The suitability of the locality for the establishment of the proposed college	
6	<b>The Governing Body:</b> Constitution, the power and functions of Governing Body in detail and enclose true copy of the certificate of Registration of the Society.	

7	<b>Teaching Staff:</b> The names and qualification of the teaching staff (subject wise) and conditions governing their tenure of office.	
8	<b>Principal:</b> The name of the Principal of College, his salary, grade, qualifications and experience.	
9	<b>Building:</b> The detailed plans of the rooms with Dimensions in the existing buildings or proposed buildings for the college, students hostel and state how they are suitable. The provision made for playground for the supervision and welfare of the students residing in the Hostel should also be indicated.	
10	<b>Library:</b> Plan for locating the library and the total area in square feet which it will cover. The initial expenditure proposed to be incurred on books as also the proposed plan for recurring grants. In the case of established Colleges, kindly mention the number of books and journals in each subject.	
11	<b>Moot Court &amp; Clinical Facility:</b> Mention the facility available for conducting moot courts and other clinical legal education activities.	
12	<b>Computer Facility:</b> Computer facility for teaching, administration and students. Details of number of computers, memory capacity, E-mail, Internet Connectivity etc.	
13	<b>Quarters:</b> Residence for the principal and other members of the staff	
14	<b>Financial Resources:</b> The relevant Documents indicating the financial resources of the College donations received, or expected to be received, by the governing body, the balance at the Bank on the date of application should be indicated. A statement showing the amount spent on building, equipment, library and the budget for the first two years and the provision made to meet the possible deficit therein. Please indicate the capitation fee collected or proposed to be collected, the tuition fee charged or	

	proposed to be charged and various other fees collected or proposed to be collected. Please state also the fee fixed for the different courses. Audited statement of accounts for the previous year should be enclosed.	
15	<b>Provident Fund:</b> Provision made or proposed to be made for provident fund and other retirement benefits to the members of the staff of the college.	

**Note: Separate sheet may be enclosed for each column if the details exceed the space provided in the concerned column.**

### UNDERTAKING

I hereby give an assurance on behalf of the Society/Trust that after the College is affiliated any change in the management and all changes in the teaching staff and all other changes which result in any of the aforesaid requirement not being fulfilled or continue to be fulfilled shall be forthwith reported to the University and to the State Government or such authority as the Government may specify. I also give an assurance on behalf of the society that all the conditions imposed or proposed to be imposed by the University for the Maintenance of the academic standards will be fully implemented and all the directions given by the University from time to time will strictly be observed.

Signature of the President/  
Secretary of Governing body

  
**KARNATAKA STATE LAW UNIVERSITY**

Navanagar, HUBLI – 580 025.

Phone: 0836-2222392, 2222472, Fax: 2323151

Website: [www.kslu.ac.in](http://www.kslu.ac.in)

Email: [kaksluacademic9@gmail.com](mailto:kaksluacademic9@gmail.com)

No. KSLU/Affln./2011-12/

Date: 14-09-2011

**NOTIFICATION**

**Sub:** - Application for starting of new Colleges/Courses/Continuation/ Extension/Permanent affiliation of Under Graduate and Post Graduate Courses for the year 2012-13.

**Ref:** 1) Syndicate Meeting Resolution Item No: 15 dated: 22.08.2011

2) Academic Council Meeting Resolution Item No: 03  
Dated: 16.08.2011.

3) Hon'ble Vice-Chancellor's order dated:14.09.2011

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The Karnataka State Law University invites applications for affiliation from the affiliated Law Colleges/Managements situated in the State of Karnataka for the academic year 2012-13, under Section 58 of the Karnataka State Law University Act, 2009, for the Three Year LL.B., Five Year B.A., LL.B., Five Years B.B.A. LL.B., LL.M, P.G. Diploma and Certificate Courses.

**FRESH AFFILIATION FOR STARTING NEW COLLEGES**

The Management/Society/Trusts registered under the Societies Registration Act are eligible to apply for Fresh Affiliation to start new Law Colleges/ new courses within the jurisdiction of the Karnataka State Law University. The new Law Colleges should obtain permission from the Bar Council of India and the Government of Karnataka.

**Note:** In case the LIC recommends & the College/Management wants to start the law college from the next academic year such Management/College should apply for renewal of affiliation along with the required fees.

**RENEWAL AND EXTENSION OF AFFILIATION**

Applications have also to be filed for Renewal and/or for Extension of Affiliation to Law Courses in the existing affiliated Law Colleges for the Three Year LL.B., Five year B.A., LL.B. and B.B.A., LL.B., LL.M. P.G. Diploma and Certificate courses.

### **PERMANENT AFFILIATION**

No college shall be eligible for permanent affiliation in any course/subject unless it has completed its temporary affiliation for a continuous period of five years in the Course/Subject and has fulfilled all the conditions of affiliation & attained administrative standards as prescribed by the University from time to time. The College should be included in Section 2(f) of U.G.C. Act. & should be accredited by NAAC.

### **RENEWAL OF PERMANENT AFFILIATION**

The Colleges which are permanently affiliated to the University have to submit to inspection once every five years. Every permanently affiliated college shall conform to and be bound by the laws of the University in force from time to time. They shall inform the University about changes effected in the Management, Teaching Staff and any other matter relating to the college.

### **LL.M., P.G. DIPLOMA & CERTIFICATE COURSES**

Colleges, keen on introducing courses like LL.M, , PG Diploma and Certificate Courses in the existing colleges, may apply for these additional courses in a prescribed format along with the necessary fees.

### **RESEARCH CENTER FOR Ph.D.**

The colleges havening LL.M Course may apply for Research Center for Ph.D.

### **APPLICATION FORM FEE**

Fees payable to obtain application forms:

- a) Fees for fresh affiliation and starting New Colleges- Rs.1500/-.
- b) Fees for Continuation, Extension and Renewal of affiliation - Rs.1500/-
- c) For Permanent affiliation - Rs.1500/-.
- d) For Renewal of Permanent affiliation - Rs.1500/-.
- e) For P.G. Course (LL.M.), Doctoral Research - Rs.1500/-.
- f) For P.G. Diploma & certificate Course - Rs.1500/-.
- g) For Research Center for Ph.D- Rs.1500/-

Applications are available in the Academic Section or may be downloaded from **Website: [www.kslu.ac.in](http://www.kslu.ac.in)**. The application shall be duly filled in and enclosed with D.D. drawn in favour of "The Finance Officer, Karnataka State Law University, Hubli". The application may also be procured by post by sending a D.D. addressed to the Registrar, KSLU, Hubli.

### **AFFILIATION FEE AND SUBMISSION OF APPLICATIONS**

Five sets of the duly filled-in application forms should be addressed to the Registrar, Academic Section, Karnataka State Law University, Hubli along with the prescribed Affiliation fee and should be submitted in person or by registered post on or before the dates given below.

### **DATES FOR ISSUING AND RECEIVING THE APPLICATION**

	<b>From</b>	<b>To</b>
1) Date of Issue of applications	20-09-2011	30-11-2011
2) Last date of receiving the application by the University (Without penal fees)	20-09-2011	20-10-2011
3) Last date for receiving the application with a penalty of Rs.5,000/- (for each course)	21-10-2011	06-11-2011
4) Last date for receiving the application with a penalty of Rs.10,000/- (for each course)	07-11-2011	19-11-2011

After 20-11-2011 10,000/- and a penalty of Rs.1,000/- per day will be charged till the date of inspection.

### **AFFILIATION FEE- FEES FOR DEGREE COURSE**

1) For fresh affiliation	Rs.1,00,000-00
2) Introduction of new course	Rs. 50,000-00
3) Introduction of new optional or special subject	Rs. 10,000-00
4) Annual fees for each degree course (Permanent or Temporary Affiliated Colleges and Except Government Law Colleges)	Rs. 10,000-00
5) Fees for Suo Moto inspection by the University either on the grounds of allegation or the like	Rs. 25,000-00
6) Renewal/Continuation of affiliation fees	Rs. 25,000-00
7) Extension of affiliation fees	Rs. 25,000-00
8) Fees for Permanent affiliation	Rs.1,00,000-00
9) Fees for inspection Renewal of Permanent affiliation (For every five years)	Rs. 50,000-00
10) Fees for inspection for additional section	Rs. 25,000-00
11) Fees for transfer of a college to a new Management.	Rs. 30,000-00
12) Fees for change of name of a college	Rs. 25,000-00
13) Fees for closure of a College	Rs. 10,000-00
14) Fees for Shifting of College to new campus	Rs. 25,000-00

### **FEES FOR P.G. COURSES AND RESEARCH CENTER**

1) For initial affiliation of LL.M Course	Rs. 1,00,000-00
2) Renewal of P.G Study-LL.M	Rs. 25,000-00
3) For initial affiliation of Research Center.	Rs. 10,000-00
4) Renewal of Research Center.	Rs. 5,000-00
5) Annual fees for LL.M.	Rs. 10,000-00
6) Annual fees for Research Center.	Rs. 5,000-00

### **FEES FOR P.G. DIPLOMA/CERTIFICATE COURSES**

1) Fees for introduction of P.G. Diploma Course	Rs. 30,000-00
2) Fees for Continuation of P.G. Diploma Course Once in every year.	Rs. 15,000-00
3) Fees for Introduction of certificate course	Rs. 10,000-00
4) Continuation of Certificate Course For every five years.	Rs. 5,000-00



**DEPOSIT CONDITION**  
**DEPOSIT CONDITION FOR LAW COLLEGES.**

The colleges have to deposit Rs.3,00,000/- in the University for each course before starting the College/Course through a D.D. payable in favour of the Finance Officer, KSLU, Hubli. The existing colleges should also deposit Rs.3,00,000/- for each course at KSLU, Hubli.

**N.B.:**

1. The affiliation fee for colleges run by SC/ST Management is 50% of the fee prescribed for others.
2. As per Government order No.ED/240/URC/2000 dated 14-12-2004 the Government Law Colleges are exempted from payment of fees for affiliation. In case such Government Law College does not apply within the prescribed dates, then they are required to pay the penalty. Government Law College is required to pay the prescribed fees for application.
3. For each course separate application is to be made.
4. The Annual fee also should be paid along with affiliation application.

**INSTRUCTIONS:**

- a) The Applicant should strike off any column that is not applicable.
- b) The courses/subjects for which fresh affiliation is sought should be mentioned clearly and specifically.
- c) The tuition and other fee proposed to be fixed by the College should not involve competition with any existing college in the neighborhood as would be injurious to the interest of education and should not exceed double the rate of fee fixed by the Government/University for a Similar Course.
- d) The affiliation fee shall be remitted to the University in the form of a Demand Draft payable to Finance officer, KSLU, Hubli.
- e) No new subject or no new course should be started without the specific approval of the University, Government and BCI.
- f) Only qualified persons should be appointed as the teaching staff. The approval of the University should be obtained for all such appointments. The rules of recruitment in respect of affiliated colleges should be followed while making any appointment. There should be a representative of University in selection committee.
- g) The prescribed amount of Rs.10,00,000/- should be deposited in any scheduled bank towards the capital fund jointly operated by Registrar and Management and the fixed deposit receipt should be pledged to the University.
- h) Request for permanent affiliation will be considered when all the conditions laid down by the previous affiliation conditions have been fulfilled in all respects for not less than five years.
- i) For new colleges the Affiliation Committee will not be sent for inspection unless the required amount towards the capital fund is deposited with the University.
- j) In respect of new colleges the Management concerned should give an undertaking stating that they are prepared to run the college independently without depending upon grants from the State Government.
- k) Applications in five sets with all their enclosures should be sent by registered post/in person so as to reach the Registrar not later than the last date fixed by the University.
- l) In case a college withdraws its application before the inspection, an amount of 50% will be deducted from their affiliation fee and the balance amount may be refunded to the applicant. No refund can be claimed in any other case.

By Order

  
REGISTRAR